Awards Committee Outline for Selecting Award Recipients

Step 1: Establish a Member Recognition Committee

The Awards Committee is responsible for reviewing award nominees and maintaining a list of past recipients. At least two of the 5 members need to remain on the committee from the previous year and there must be at least two new members each year. Because the Executive Board makes the final decision on award recipients, members of the Executive Board will not be on the awards committee.

This session: Rick Havel, Patrick Wilke-Brown, Brad Cutler, Evan Koester, and one more to be determined.

Step 2: Identify Recognition Program Objectives

"The goal of the award is to recognize individuals or groups who have gone above and beyond to benefit the Iowa geospatial community or others through the use of geospatial data and technology"

Step 3: Identify Award Selection Criteria (see descriptions on next page)

Yes/No: Do the nominee's activities fit in the nominated category?
Yes/No: Are the nominee's described activities above and beyond regular activities of professionals in their field?
Yes/No: Is there a detailed description of how the nominee's actions benefited a
community of people without profit as the end goal?
Yes/No: Does the nominee show a pattern of this type of activity?
Yes/No: Has the awards committee come to consensus that the nominee is deserving of recognition?

Step 4: Identify Award Eligibility Criteria, Award Frequency and Award Selections

-The recipient does not have to be active in IGIC nor attend the conference, but more weight will be given to nominators that are active in IGIC. The nominees do not have to be recommended to the executive board (see next section) to choose from if the committee doesn't feel they are justified. Awards will be issued annually at the ITAG conference

Step 5: Award Nomination and Selection Process

-The Awards Committee will review all nominations and forward recommendations to the executive board. If there are no nominees in a category or the awards committee feels none of the nominations meet the spirit of the award as described in selection criteria, nominations will not be sent to the executive committee (IGIC Chair, Vice Chair, Past Chair, Secretary, and Treasurer). The nomination window needs to close in time for the plaque inscription and delivery.

Step 6: Market Award Program

-Advertisement of the awards will be done via an IGIC press release and in conjunction with the ITAG conference. After the awards are presented at the conference another press release announcing the recipients will be done.

Step 7: Finalize and Monitor Award Program
-The award will be a plaque and the budget will be $50 per plaque.

Education Award:

"This award recognizes an individual or group that employs GIS technology in a classroom or educational setting. The use can be in the sciences (using GPS units to take water samples), learning services (working with local government), or history (creating a database of historical sites for a city). Nominees demonstrate a commitment to education and the use of 21st century technology."

Community Service Award:

"This award recognizes an individual or group that goes above and beyond in service to their community using geospatial technologies. Their involvement is beyond a paid position. Nominees demonstrate a commitment to the improvement of the local community."

Innovation Award:

"This award recognizes an individual or a group that has uses GIS, geospatial technologies, or locational information in an innovative way, creating a methodology for others to follow, or developed an innovation tool or script that is useful to other professionals in the field. Nominees demonstrate a commitment to the innovation and service to the GIS field."

Distinguished Service (Lifetime Achievement) Award:

"This award recognizes an IGIC member who has consistently been of service to the Iowa geospatial community, often in an informal or unrecognized position. Nominees demonstrate a commitment to the Iowa, regional, or national geospatial community"