

# 08/05/1998 meeting minutes

## Quarterly Meeting minutes

David Plazak Chaired first half; Kevin Kane took over after break after he was elected Chairman

Started at 10:10

Attendees: David Haines, GIS Specialist for Webster County, Fort Dodge, Chris Coleman City of Debuque, Peggi Knight, Bill Schuman, Jeff Corns (Promap), Randy Hertz, Mark Kistler (Iowa City), Dick King (Blackhawk County Engineer), Barb Berquam (Blackhawk County GIS), Terry Brase, Kevin Kane, Steve Boal, Jone Culp (Dept. of Public Health), Herb Kuehne, Steve Williams, David Plazak, Todd Bishop, Cory Brockman, Tom Kane, Michelle Lantermans

- I. **Introduction of Members:** IGIC Holes being "plugged": Herb Kuehne for private college, Steve Williams fills Stu Turners slot. Still needs private sector or large utility. David requests that the IGIC help in filling these last two slots. Kris Coleman suggested John Deere. They use GPS for maintenance management. Contact is Mac Kinger from John Deere. Kris Coleman will email the phone number. Kris Coleman wanted to know about addressing standards. They have adopted Kansas standards. Ann will send the Kansas standard out in paper and electronic format. **(completed)** The suggestion will be to ad hoc adopt this standard for Iowa until something better comes out. They are pretty complete.
- II. **Committees:** Terry Brase requested to be a part of the GPS subcommittee. Ann reviewed all of the committees work and described upcoming activities. She discussed the GPS training survey form that will be distributed to better determine GPS training needs. . Don King, asking about metadata and Ann informed the group about Michelle and Ann activities involving metadata.
- III. **Finalization of Bylaws-** Bill Schuman comments about tying our standards too close to FGDC in case they go off in left field were noted but Kevin suggested leaving it in so that we have potential support from federal sources. Harold suggested we leave it in. Mark K. wanted to know whether the IGIC annual report should be included as a part of the by-laws. David said that the requirement of the EO takes higher precedence than the by-laws. Therefore it isn't necessary to include the report in the by-laws. Harold moved to accept. Kevin seconded. David moved for discussion. Dave went through the ICN for show of hand. Motion by Terry to suspend Arti. 10, sec 4 of the by-laws for the purpose of electing/voting for officers. Steve Gast second. Unanimous.
- IV. **IGIC Officers:** David went through the duties of the offices based upon the by-laws: Chair, ViceChair, Secretary, Treasurer. He mentioned the need for IGIC alternates for members and the required attendance within the by-laws.. Nomination from the floor: David nominated Kevin Kane. Harold seconded. Unanimous Vice-Chairman nominations: Steve Boal nominated Steve Gast, Tom Kane seconded the nomination, Bill Schuman nominated Steve Williams. Site voting: Steve Gast: 3 to Steve Williams: 11. Secretary: Harold J. nominated Tom Kane, Kevin Kane seconded, Site voting: unanimous Treasurer: Kevin K. nominated David P. and seconded by Tom. Harold ceased nominations, Tom K. seconded. Site voting was unanimous
- V. **ITS Issues:** Stu McDaniel talked about ITS's commitment to IGIC for GIS activities. He asked for the IGIC to continue to consider the recouping costs for replacement of the GIS server and to help offset GIS Specialist position. Any funding sources to help offset would be appreciated. He anticipates replacement of the server in three years. ITS realizes the importance of supporting the positions but only asks that ITS be considered first instead of contacting work out – technical and/or non-technical . David P. added the potential for vendor participation in our future development. Hosting fees are messy but may need to be considered in the future. Michele L.

introduced herself and talked about the metadata activities she is working on. Ann distributed a copy of the work priority list.

- VI. **IGIC Conference Committee:** Cory Brockman, Steve Gast, Ann , Todd Bishop, Dick King, Herb Kuehne, Barbara B., Michele. Date for conference: Aug 2-3 (Monday, Tuesday) or Aug. 5-6 (Thursday-Friday) are the only dates that (Buena Vista) Western has available. **Conference date changed to July 28,29,30 (Wed-Fri.)** After discussion, 8/5-8/6 was chosen as primary date. Ann will set up the conference committee meeting for 8/26 via the ICN. Chris suggested piggybacking/marketing in association with ISAC and other such organizations. Dave talked about the last three conference: Cedar Falls (UNI), Iowa State and ? Last years conference attendees, 400, was very broad. Suggested topics for conference: Overcoming the barriers of GIS implementation, resources, applications, how to get up to speed quickly w/o wasting resources. Problems with previous conferences: Although it was anticipated that the 3<sup>rd</sup> conference would make money it didn't based upon the conference organizers bookkeeping. Location was decided (western) because they are left out of many activities because they don't have a regent university. And it is a unique site. Alternating with the MAGIC conference , will ultimately help market our conference. Other themes should be interoperability, the ability of going between various levels of data (federal, state, local), business applications (,marketing, social, economical), Project 8 outcomes, US Census and Tiger, Y2000 issues on hw/sw, metadata, precision agriculture. How GIS can be used for systems' integration (records management) for future generation not just data integration. Automap, MapInfo, Intergraph, ESRI may be requested to conduct training either the prior day or last day. Herb asked if the conference is to generate money. Dave said that it is to be able to cover newsletter and other expenses of the IGIC but not a money maker.
- VII. **Additional ITS issues:** Kevin showed the allocation of Ann's work. This is a dynamic document and will change and be updated and provided to the IGIC. Dave Hanes wants a GIS community directory that would include application and where they are located in their organization. He would like to know about salary too. Kevin will post a ESRI survey that has been done recently. Ann will take over the listserver/membership list. Also, Ann talked about the need for her to start focusing on state agency participation in the IGIC. It needs to be professionally structured so that the state agencies and private sector will receive the attention they feel they deserve without requiring a LOT of extra work. Agencies that the IGIC wants Ann to look into are Economic Development, Revenue, Justice Department, Human Services, Transit Agency (Steve suggested IDDP), cemeteries, Archaeology, Workforce Development. **(Several of which Ann has already starting working with.)**
- VIII. Steve W. moved to having the newsletter be sponsored by vendors, Vendor advertising in our newsletter: The newsletter is paid for through the FGDC grant and conference proceeds and the limited membership. The vendors could submit an article that was non-product specific. They could put an article in an ad in possibly a separate section. Ann will ask the NSGIC who else has a newsletter and how it is paid, differentiating between paid advertising and "business cards" advertising. **(completed)** Dave will work with Ann on the budget.

Ann reminded IGIC about identifying potential funding sources or innovative methods for funding GIS activities.

Kevin suggested putting the Local Decision makers workshop locations and dates on the list server.

Dates for future meeting: 10/13, shoot for the 3<sup>rd</sup> Tues. of each month

Adjourn at 1:05