

Winter 2019 Quarterly Board Meeting

AGENDA

ITEM	TOPIC	PRESENTER	TIME
1	Welcome & Opening	Heather Schafer	10:00 AM
2	Approve Agendas	Heather Schafer	10:15 AM
3	Treasurer's Report	Josh Obrecht	10:20 AM
4	Statewide site license for ESRI Software	Josh Obrecht/BJ Covington	10:30 AM
5	Committee/IGIC Projects: Google G-Suite Account	Various	10:45 AM
6	2019 Board Meeting Dates	Various	11:00 AM
7	Committee Updates and Reports	Various	11:20 AM
8	Reports from Conferences, Representatives, and Regional User Groups	Various	11:45 AM
9	Meeting Summary	Heather Schafer	12:00 PM

ACTIONS

ACTION ITEMS	RESPONSIBILITY	MOTION	2 ND APPROVAL	ACTION
✓ APPROVE AGENDA FOR CURRENT MEETING		Cari Laage	Shawn Blaesing-Tompson	Approved
✓ ACQUIRE A DEBIT/CREDIT CARD FOR SMALL-PURCHASES	Josh Obrecht	Heather Schafer	BJ Covington	Approved
✓ CHANGE IGIC & SCHOOL LICENSING AGREEMENT LANGUAGE	Josh Obrecht/ BJ Covington	--	--	
✓ DEVELOP WORKFLOW TO ASSIST IN THE MIGRATION OF DOCUMENTATION TO GOOGLE DRIVE	Josh Obrecht, Lawrence Hartpence, Cari Laage, Heather Schafer	--	--	
✓ BOARD MEETING DATES	Heather Schafer/ Evan Koester	Heather Schafer	Evan Koester	Approved
✓ PUT THE EDUCATION "COMMITTEE" ON APRIL'S AGENDA	Heather Schafer	Paula Lemke	Debbie Stevens	Approved
✓ MEETING ADJOURNED		Heather Schafer	Brad Cutler	Approved

ATTACHMENTS

AGENDA ITEM	TITLE	ATTACHMENT
--	List of Attendees	 IGIC Attendee List.xlsx

Winter 2019 Quarterly Board Meeting

MINUTES

Agenda Item 1:

WELCOME & OPENING

Presenter:

HEATHER SCHAFER

Introductions and Roll Call.
Please find the attached attendance sheet above.

Agenda Item 2:

APPROVE AGENDAS

Presenter:

HEATHER SCHAFER

Reviewed the agenda for this meeting (January 9th).

Agenda Item 3:

TREASURER'S REPORT

Presenter:

JOSH OBRECHT

1. Balance \$34,327.84
2. Card for Spending To alleviate the cumbersome nature of writing numerous checks for small purchases, Josh asked for the committee's opinion on getting a debit card with a low limit. Resulting from the discussion that followed—Josh will be looking at the possibility of getting a credit card for the benefit of increased security. If this is not possible through the bank IGIC currently uses, Josh will be getting a debit card.
3. Money to Spend There is money to spend within the budget. Josh asked for the committee to push mini-grants. Adam Skibbe requested to use the excess funds to off-set student costs to attend ITAG. Josh requested to present these mini-grants at the April meeting.

Agenda Item 4:

STATEWIDE SITE LICENSE FOR ESRI SOFTWARE

Presenter:

JOSH OBRECHT/BJ COVINGTON

1. Passive Licensing Agreement BJ Covington is concerned about the language within the current contract IGIC maintains with Iowa schools due to its passive language. BJ recommends modifying the current agreement in Section 1-Item 10 to create a more active approach where schools *must* request election for the license use, indicating their level of usage. This would eliminate the opportunity for another school to place a burden on the other schools within the agreement by putting the impotence on the schools themselves.

2. Next Steps Adam Skibbe requested to move forward this. The next step is to create a new agreement. In conjunction with some licensing changes at ESRI, ESRI is suggesting the breakdown to the right.

Product	Small	Medium	Large
ArcGIS Online Users	500	1,000	5,000
Web & mobile apps	500	1,000	5,000
ArcGIS Online credits	250,000	500,000	2,500,000
ArcMap	500	1,000	5,000
ArcGIS Pro	500	1,000	5,000
ArcGIS Enterprise/Portal Users	500	1,000	5,000

Winter 2019 Quarterly Board Meeting

3. Clarification	HEATHER	Josh, did you already speak to ESRI about the new agreement?
	JOSH	Yes, but for further clarification: There are (2) agreements we're discussing:
		1. IGIC & ESRI Agreement The IGIC & ESRI contract will remain as is, costing \$65,000. New to ESRI's offerings are:
		– User conference passes, Service Help, and Business Analyst Web for each participating school.
		– Additionally, there will be administrative licenses included in this.
		We are unable to anything else with this contract, except indicate which schools participate in this agreement.
	2. IGIC & Schools Agreement IGIC has the authority to require schools to initiate their participating in the program.	
	HEATHER	Can IGIC limit credits per school?
	JOSH	No, each school gets the allocated credits based on the level of useage chosen by the school: small, medium, or large.

Agenda Item 5:

COMMITTEE/IGIC PROJECTS: GOOGLE G-SUITE ACCOUNT

Presenter:

VARIOUS

1. Update	IGIC has the G-Suite and some basic folder structuring has taken place.
2. Discussion	<p>PATRICK Each user has an adequate amount of storage available, however a set number of individuals might want to use the same account where IGIC can greatly increase the storage for those individuals.</p> <p>JEREMIAH What are we trying to accomplish?</p> <p>JOSH The distributed document storage that IGIC has been utilizing until this point has not been working. Therefore, we're trying to centralize the storage.</p>
3. Next Steps	<p>Josh: the website committee needs to get together and determine the process of storing, linking, and uploading/downloading documentation. This will in-turn help to identify the storage layout needed within Google Docs.</p> <p>In other words: Figure out the workflow → move everything over → revamp the website.</p> <p>Lawrence, Cari, Heather, and Josh will be in charge of accomplishing step 1 prior to the April meeting.</p>
4. Actions	If you have any material related to IGIC Documentation, please notify one of the board members and we'll figure out how to get it moved in.

Winter 2019 Quarterly Board Meeting

Agenda Item 6:

2019 BOARD MEETING DATES

Presenter:

HEATHER SCHAFFER

As with every attempt to schedule these meetings, there will be conflicts. Overall, the council agreed that Wednesdays work better. With the Zoom licensing, attendees will be able to show up later during meetings online if there is a scheduling conflict.

If, as an attendee, you have business to discuss during a meeting and have a time conflict, make sure to let Heather Schaffer know when you'll be in attendance and we'll wait for you to discuss your topics.

NOTE: HEATHER WILL SEND APRIL AND JULY INVITES, EVAN WILL SEND THE OCTOBER INVITE.

DATE	TENTATIVE LOCATION
APRIL 10	RICHARD CLARK MUNICIPAL SERVICES CENTER 1551 E MLK JR PKWY, DES MOINES, IA 50309
JULY 17	RICHARD CLARK MUNICIPAL SERVICES CENTER 1551 E MLK JR PKWY, DES MOINES, IA 50309
OCTOBER 9	TBD

Agenda Item 7:

COMMITTEE UPDATES AND REPORTS

Presenter:

VARIOUS

Committees with No Updates

Next Generation 911 Mission Statement Geodetic

Clearinghouse

This will be removed for the time being as it is in a perpetual hiatus.

Awards Committee

- Information for the ITAG Conference awards is up on the IGIC website.
 - o Evan will post notice through the IGIC list serve with an explanation.
 - o ITAG will participate in cross promotional activities with IGIC.
- After some convincing, Joey Reid from Sioux County will be joining the awards committee.

Agenda Item 8:

REPORTS FROM CONFERENCES, REPRESENTATIVES, AND REGIONAL USER GROUPS

Presenter:

VARIOUS

ITAG Conference

Matt Boeck spoke about the ITAG Conference with the following updates:

1. Presentations- 50 people have already submitted an abstract for presentation ideas. More are welcome, send to Matt.
2. January 25th- the ITAG committee is meeting at the Sheraton in West Des Moines to do planning.
3. Registration will open in February.

GeoCon

Adam-- indefinite hiatus, related to issue of being off the schedule of MAGIC and not enough people.

Winter 2019 Quarterly Board Meeting

MAGIC

Paula spoke about MAGIC and provided the following updates:

1. Monthly meeting Thursday the 24th at 9:30
2. Really appreciate Patrick, BJ, and Penny for their participation.
3. Everyone is welcome to join the meetings!
4. Coming up in 2020: redistricting for all of the legislative boundaries and magic is sponsoring workshops is coming up on Jan 15th in Wichita, Feb 13th in St Louis--> Shelby Johnson. Please find the advertisements on the first page. Registration can be found here: <https://www.magicgis.org/page-18080>

Remote Sensing

GREGG	Last meeting there was a discussion on the purchasing of the 3-depth BAA program. The BAA program was approved for funding, added additional \$560k to the budget for this spring, totaling over \$2M to the collection, USGS notification that we were accepted, replied indicating we wanted to continue. USGS is on Furlough. :S Typically the contract details would be negotiated with vendors at this time. Starting at the Eastern part of the state moving westward (targeting 24 counties)
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PATRICK	To add to that, there is a LIDAR Acquisition planning group that has many of the remote sensing people in the past. 90% through the plan to provide how the State of Iowa acquisition for the 3-depth BAA program and identify authority and participation formatting. Goal- mid-February to be completed with the planning committee. If you are not on the state of Iowa geospatial news and updates list-- more information will be on that list, contact Patrick to get on it
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CIAO

Matt needs more help for GIS Day, Would like to review and get some volunteers in the April Meeting.

Agenda Item 13:

MEETING SUMMARY

Presenter:

HEATHER SCHAFFER

Paula: Let's get the education committee on the agenda for April. This will help us get organized about the mini-grants for the ITAG Conference.

Debbie: Promotion for the Map Contest

Open to (2) different age groups: 4th-8th or 9-12th grades

There is a \$100 award

Submission date: teachers have to have it to Debbie: May 15th after 4pm, May 22nd...to ESRI.

Meeting adjourned.