

**Type of Meeting:** Quarterly Board Meeting  
**Chair:** Paula Lemke, GIS Coordinator Cerro Gordo County

## MINUTES

### BOARD MEMBERS:

*Those members present are identified in **BOLD**.*

#### Private Enterprise:

<b>Anne Packard, Fox Engineering</b>	Alternate: Mike LaRosa
<b>Sonja Sebree, Kirkham Michael &amp; Associates</b>	Alternate:
<b>Joe Eckmann, ESRI</b>	Alternate:
Jeff Corns, GISP, <i>The Schneider Corporation</i>	Alternate: Dominic Roberge, <i>Schneider</i>

#### Municipal Government:

<b>Herb Kuehne, Sioux City Police Department</b>	Alternate: Jake Sheets
<b>Dave Croll, City of Johnston</b>	Alternate:
<b>Nikki Breitsprecker, City of Dubuque</b>	Alternate: Troy Kress, <i>City of Dubuque</i>

#### County Government:

<b>Micah Cutler, Hardin/Franklin Counties</b>	Alternate: Ray Weiser, <i>Scott County</i>
<b>Paula Lemke, Cerro Cordo County</b>	Alternate:
<b>Lawrence Hartpence, Jasper County</b>	Alternate:
<b>Matt Boeck, Story County</b>	Alternate:

#### Regional Agency:

<b>Brad Cutler, MIDAS</b>	Alternate: John Thomas
<b>Eric Sanders, SIMPCO</b>	Alternate:

#### State Agency:

<b>Chris Ensminger, Iowa DNR</b>	<b>Alternate: Jim Giglierano, Iowa DNR</b>
<b>Eric Abrams, IDOT</b>	Alternate: Tom Sampson
<b>Patrick Wilke-Brown, Iowa DNR</b>	Alternate:
Jon Paoli, <i>Iowa Homeland Security &amp; Emergency Management Division</i>	Alternate:

#### Federal Agency:

<b>Gregg Hadish, USDA NRCS</b>	Alternate: Jim Phillips
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**Robert Lemen, USGS**

Alternate: Kimberlee Barnes

### **University & College:**

**Kevin Kane, Iowa State University**

Alternate:

**Dr. Anya Butt, Central College**

Alternate: Matt Eastin

Dr. Ramanathan Sugumaran, UNI

Alternate: John DeGroot

Dr. Simon Geletta, Des Moines University

Alternate:

### **Community College and K-12:**

**Terry Brase, Kirkwood Community College**

Alternate:

Scott Ermer, Hawkeye Community College

Alternate:

### **Others in attendance:**

**Tim Donze, Surdex**

### **Welcome. Call meeting to Order. Approve Agenda.**

Paula Lemke called the meeting to order at 10:10 AM. Paula made a motion to approve the agenda, but to move Herb's presentation up in the agenda. A motion was made by Anya Butt and seconded by Herb Kuehne to approve the agenda with Paula's alteration. Motion approved by all present members.

We also went around the room and did introductions.

### **Review and approve minutes.**

There was one change to the previous minutes. Minutes should read that both Dave Croll were nominated and elected to their respective positions on the Executive Board. Dave Croll motioned and Anya seconded for an approval of the July 16, 2008 Board minutes with the aforementioned modifications. All members present voted aye.

### **Strategic Planning – Top 10 List**

Everyone in attendance reviewed the Top 10 Priorities as identified by the IGIC. Much discussion took place as to whether or not it was valid, and also what to do with it. Most who were involved felt the exercise was worth the effort. It was decided the Executive Committee would oversee the list, tighten its scope (if necessary) and advise the IGIC committees to show how they are helping the IGIC meet and obtain these priorities. The Strategic Plan committee was rekindled with Anne



heading the committee as Past-Chair, and the committee is comprised of the Executive Board and Kevin Kane and Brad Cutler.

### **Statewide Project Funding**

Jim Giglierano provided a handout for the entire group (see Appendix A). Jim said CAP grant was sent in and had received good comments from the FGDC. In keeping the ROI going, Jim felt we should apply for the grant again, and hire GITA immediately and concentrate the needs of cities and counties for GIS. He mentioned the \$50K for 50 States initiative. Jim requested the approval of the IGIC to keep moving forward so he can write the RFP for the project. We currently have a \$15K grant from the USGS related to the ROI for flooding and emergency response during the disasters this past year. Gregg Hadish moved to have Jim pursue the grant, and Dave Croll seconded the motion. All present voted aye to pass the motion.

Jim talked about a geocoding project for 30-50 counties. He discussed the issues as outlined in the Appendix for completing this project.

Jim also talked about building a pilot project for the County Service Bureau. The focus would be showing counties what they could be doing with available data. He is hoping counties will supply funding for this project. Jim requested authorization for Paula, Matt, and Jim will write this proposal. Micah Cutler motioned and Kevin Kane seconded the motion for these three IGIC members to work on this initiative with the ICIT. All present voted aye to pass the motion.

Finally Jim talked about IGI Outreach, and said Jon Paoli would be speaking with state staff the week after the board meeting. He is concerned the natural disasters from this past summer will affect any budget the State may have had available. Jim and Paula will be speaking to the ISAC Fall School for an entire hour presentation!

### **NSGIC Report**

Bob Lemen spoke briefly on the NSGIC meeting that was in Keystone, CO. He was able to talk to the group about what Iowa is currently doing related to GIS. Activation of satellite imagery for natural disasters was a big topic of discussion, focusing on the California wildfires. There was also a session on geospatial contracts and how they're dealt with.

Bob also mentioned there is still a push for imagery for the nation – a survey was recently sent out to federal agencies. Get in touch with Bob if you somehow missed the survey and would like to partake as a federal agency.

Brad Cutler has the guidelines for acquiring imagery for the nation, and it is supposed to go out for comment in October. He still needs to do the state GIS summary for Iowa – if you have any input on projects, please let him know ASAP.

Bob mentioned there are new brochures available for the National Map Tactical plan, and he brought them to the meeting (see Appendix C). There have been some recent personnel changes at USGS Headquarters. Karen Siderelis, Associate Director for Geospatial Information, has left to take a position at the Department level. Mark DeMulder has come back to the USGS after working for NGA the last couple of years. He was very instrumental in the development of The National Map and his return will be very beneficial in carrying out the mission of this program.

## **Lunch Break**

A short lunch break was taken at 11:50 AM. The meeting resumed at 12:27 PM.

## **Treasurer's Report**

Terry Brase provided copies of the financial reports to all present. We have a current balance of \$49,825. This number seems a bit high, but is due to recent monies received for imagery. The account really has around \$20,000 without NAIP or other earmarked money.

Terry also gave us a yearly summary sheet on what has been spent, and is broken out by year back to 2000. Negative numbers show money that has gone out, and positive numbers show money that has come in by category. See Appendix B for that information.

Motion was made by Terry and seconded by Micah to accept the Treasurer's Report. All present voted aye to pass the motion.

## **Committee Reports**

### ***Finance Committee***

Nothing new to report – need to get together and talk about the categories for budget items with Terry.

### ***Health Committee***

No report.

### ***Education Committee:***

Terry Brase spoke with Gail Brown. He mentioned the State-wide license for GIS. Colleges interested should contact Terry Brase. A question was asked regarding K-12 state-wide licensing, and Terry thought that would be a hefty cost and undertaking. Some high schools are teaching Terry's college-level course, so they do have access to ArcView for that class. Kevin Kane mentioned Governor Chet Culver made a proclamation for GIS Day due to a 4H group that received a grant through ESRI. Kevin will post the proclamation to the website.

#### ***Remote Sensing:***

No report – Gregg says all 17 counties in NW Iowa are available on the Iowa Geographic Image Server for use.

#### ***Natural Resources Committee:***

No report

#### ***Geodetic Control Committee:***

No report – Dave heard there will be an ACEM Conference – vendors are rallying to promote RTK network for the State of Iowa.

#### ***Clearinghouse Committee:***

The committee met last week – notes are up on the website under Clearinghouse Group. The group is revisiting the Clearinghouse Charter, which was started a few years ago. He requested money in the budget for ISU in their continued support for the website activities and hosting, as ISU hosts it all on their servers now. He thought that would be at a cost of \$1,200/year. Money is also being requested for metadata workshops for up to 45 people. It would be less than \$1,000 for materials for those classes. Workshops have not been scheduled at this point. Micah asked Patrick to consider holding a metadata workshop during the conference in April as it may be a good way to reach a lot of people. They've found these workshops are successful for people who need to create metadata for things they're creating on a daily basis.

Patrick made a motion to compensate ISU for the current fiscal year (FY2009). The motion was seconded by Terry. All were in favor, less an abstention by Kevin Kane. Motion passed.

Patrick also mentioned the software for the website had been updated to the latest version, but publishing documents to the website was causing some problems. Let Patrick know if you're having any issues with posting documents. Plone.org is a place you can look to see web tools we might not have currently, but might be useful. The website is currently averaging about 85



unique users a day. He is also considering removing the Resource Guide tab on the webpage, as it receives little or no use.

### ***Outreach Committee:***

Contact Brad if you feel there are any issues we need to be focusing on with legislators. New County Officers meeting in December – Matt Boeck will be speaking, and will get in touch with Brad for materials to take with him.

### ***Conference Committee***

(Notes directly from Scott) Micah spoke with Scott Ermer at Eastern Iowa GIS Day. Things are moving forward. Iowa State University Registration Services are again being used for conference registration. This costs \$12.50/person. ISU is handling both web and phone registrations, and allows registrants to pay with a credit card or purchase order. No Social Security numbers are required as with some other services. The committee is targeting early December for early registration for the event.

The invitations for Exhibitors have gone out. Joshua McNary from ASI and Scott Ermer have redesigned the exhibitor levels to try and entice exhibitors to become more of a conference sponsor at a variety of cost levels.

Pre- & Post-Conference Workshops – Micah Cutler is working on getting ideas for pre- and post-conference workshops. We need to get pre- and post-conference workshops set up by early November in time for the early-bird registration.

The conference website is starting to form. Joshua McNary has posted the Exhibitor invitation and preliminary schedule. This will be growing in the months to come.

Finally, in regards to Conference Breakout Sessions – these are presented by IGIC members and exhibitors. Start thinking how you can contribute to the conference through a 30-minute breakout session. A formal proposal request will be coming.

For a keynote speaker, the group has a tentative agreement from Randy Johnson of Metro GIS in the Twin Cities.

### **Presentations for 2011 Conference**

Nikki Breitsprecker of the City of Dubuque gave a quick presentation and PowerPoint highlighting why the IGIC should hold their conference in Dubuque in 2011. Paula Lemke motioned and Anya

Butt seconded having the 2011 Conference in Dubuque. All present voted aye and approved the motion. The group discussed having the conference in the South to Southwest in 2013, and Anya recommended Pella for that Conference.

### Updates from Summer Meeting Topics

Herb Kuehne talked about MAGIC. The group would like to see more lowans get involved. MAGIC will be holding a meeting in January for their strategic plan. The dates for that event are January 15-16, and the meeting will be held at the University of the Ozarks. The only cost is time and gas as MAGIC pays for the hotel. Herb and Paula have information for the meeting – get in contact with them if you are interested in participating. Both Anya and Sonja Sebree expressed interest in participating in that conference.

There was no report related to ICN/Video Conferencing.

The group is not considering moving the IGIC quarterly meetings around Iowa at this time. We will continue to keep meetings centrally located.

Paula reported on Eastern Iowa GIS Day, which was held at the University of Northern Iowa on October 7. There was an excellent turnout of about 200 people. The focus of the event was disaster/recovery and what happened with little or no planning or anticipation of the disasters experienced in Iowa this past year. Paula thought there would be interest in seeing more on planning for disasters/hazards. Discussed the presentation by the professor from Virginia Tech which looked at what employers are looking for when they hire GIS staff. We discussed possibly incorporating that into our Conference – what are Iowa GIS employers looking for when they hire staff?

### Sector Updates

*County:* ISAC is in November, and the mid-year ICIT will be in the West Des Moines Marriott in June 2009.

*City:* League of Cities Conference was in September.

*State:* GPS Network should be up and running by December 1, 2008. The Iowa DOT Linear Referencing System will be promoted using a federal grant received to do so. A website will be available for this, and the DOT will be putting up a WMS/WFS application by November 14<sup>th</sup>. As for State Contracts, ESRI has the ball in their court, so to speak, but is currently understaffed in the



contracts department. They have told Joe Eckman they will have a response to the latest changes by the day of our quarterly meeting, but will not address the limited liability sticking point. Jack Dangermond will likely have to make the decision.

*Community Colleges:* There has been a huge increase in students in GIS programs in community colleges. The number of students at Kirkwood CC alone went from 7 to 40 in three years. DMACC has shown interest in starting a GIS program, but has not taken the steps necessary to implement the program at this time.

### **New Business**

There was no new business discussed.

### **Set Next Meeting**

The next IGIC Quarterly meeting will be held on Wednesday, January 21, 2009, at the DOT Maintenance Garage on Hwy 30.

### **Adjournment**

Micah motioned and Anya seconded for the meeting to be adjourned. All present voted aye. Meeting was adjourned t 2:22 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Nikki Breitsprecker". The signature is written in a cursive, flowing style.

Nikki Breitsprecker  
IGIC Secretary