

Iowa Geographic Information Council
Fall 2006 Quarterly Meeting
 Thursday, October 26, 2006 at 10:00 am
 DOT Facility, Ames, IA



Type of Meeting: Quarterly Board Meeting
Chair: Herb Kuehne

AGENDA

The meeting was called to order by Herb Kuehne at 10:04am. All members present introduced themselves.

Board Members: An X next to the name indicates that the Board Member was present.

SECTOR	REPRESENTATIVE	ALTERNATE
Private Enterprise	X Joe Eckman X Gail Brown X Lang Deng X Anne Packard	Jeremy White Chad Hertz X Michael LaRosa
Municipal Government	X Dave Croll X Herb Kuehne X Steve Cooper	Jake Sheets Jeff Combs
County Government	X Micah Cutler X Lawrence Hartpence X Paula Lemke X Ron Koch	Ray Weiser Bob Heien
Regional Agency	X Brad Cutler X Ben McConville	John Thomas Mark Warren
State Agency	X Chris Ensminger Jon Paoli X Adam Kiel X Eric Abrams	X Jim Giglierano Kate Bussanmas X Tom Samson
Federal Agency	X Gregg Hadish X Robert Lemen	Jim Phillips Kimberlee Barnes
University	X Dr. Anya Butt X Patrick Brown X Chris Seeger Dr. Ramanathan Sugumaran	Matt Eastin Kevin Kane Marc Peterson
Community College	X Terry Brase Scott Ermer	Barb Berquam

Other members participating:

Matt Boeck (Story County); Kathyne Clark (DNR); Kris Tuttle (City of Des Moines); Roger Patocka (Emmet County); Kris Pullman (City of Dubuque); Leo Bernal (71st Civil Support Team); Lisa Swanson (Black Hawk County); Ashley Super (State DAS)

Master Purchase Agreement - Ashley Super, Dept. of Administrative Services

Herb Kuehne started the meeting at 10:00am by introducing Ashley Super from the Department of Administrative Services. She spoke on the background of DAS and the status of a statewide Master Purchase Agreement for GIS software. She explained how the RFP process needs to proceed and exceptions to that process. A temporary contract will soon be in place to continue the reduced government pricing with ESRI while the RFP is being written. Ashley requested that several state and local government representatives participate in the RFP committee. Chris Ensminger (DNR) and Eric Abrams (DOT) volunteered to represent state interests. Herb said that IGIC will ensure that there are some local government representatives.

Meeting Motions

Brad Cutler requested that Imagery for the Nation be added to the agenda. Terry Brase asked to add a short announcement about the National Geospatial Education Center. Lawrence Hartpence made a motion to approve the agenda and Bob Lemen 2nd the motion. All members present voted aye. The minutes from the Summer 2006 Quarterly Meeting were discussed. The minutes can be found at <http://www.iowagic.org/about/meetings/2006/7-19-06-igic-quarterly-meeting-minutes.pdf>. Gail Brown made a motion to approve those minutes and Paula Lemke 2nd the motion. All members present voted aye. There were no committee minutes to approve.

Treasurer's report and Finance Committee

Terry Brase explained his categories of expenses and deposits. As a non-profit with income over \$25,000, IGIC needs to report an IRS form showing financial activity. Herb asked for several volunteers to assist Terry in a Finance Committee. Gail mentioned that Anya had volunteered at the July quarterly meeting. Current balance is \$15,484.63. Paula Lemke made a motion to approve the treasure's report and Chris Ensminger 2nd the motion. All member present voted aye.

Strategic Plan

Brad Cutler reviewed the current draft of the Bylaw and Strategic Plan. He would like to see approval of the goals and objectives and then work on a specific annual plan to implement in January 2007. Bob Lemen said that he really thought the document was in good shape. Herb Kuehne was concerned that we have specific goals and that IGIC work towards achieving them. Goals that were discussed in the upcoming year – outreach and IGIC promotion, Master Purchase Agreement RFP, CAP grant award, successful conference, funding for statewide aerial photography acquisition, justification for a State Coordinator, and reaffirmation of our executive order from the newly-elected Governor. There was a discussion about what we as a council consider priorities, especially with regards to a statewide coordinator. The priorities were set as:

1. Conference
2. CAP grant
3. Executive Order
4. USGS NSDI agreement
5. Aerial photography statewide funding
6. Master Purchase Agreement RFP for GIS software

Patrick Brown mentioned that we are doing enough each month to have a press release. A tentative Outreach committee had been suggested at the July 2006 quarterly meeting. Anne Packard, Ben McConville, and Eric Abrams agreed to assist Brad Cutler. Micah Cutler felt that there is no way to achieve the above listed items without performing outreach. Chris Ensminger agreed. Chris thought a committee such as that would be a great resource for materials that represent IGIC. All members present thought such a committee should be established – there were no dissenters.

National Science Foundation grant for a National Geospatial Center

Terry Brase is participating on a steering committee that received a National Science Foundation grant to create a National Geospatial Center that would promote GIS and be a center for geospatial sciences education. The grant focuses on 11 critical issues. A forum is planned for January 4-7, 2007 at Monterrey, California. All steering committee members will be presenting on the critical issues. Terry Brase is planning to invite roughly 40 people

to discuss this issues related to education. The website for additional information is www.geotechcenter.org. The focus is a technician level of education.

By-Laws Changes and New Committee Recognition

Brad Cutler presented the changes to the by-laws. Please see Attachment A for a listing the motions. Micah Cutler made a motion to accept the proposed changes and Paula Lemke 2nd the motion. All members present voted aye.

Health Committee

Lisa Swanson with Black Hawk County spoke about an existing group that is online and local – 25 or so GIS users. Simon Galetta with Des Moines University (public health at the University) got in touch with Brad Cutler about starting a group. The group focuses on use of GIS as a tool in public health and environmental health issues and increasing access to this type of data. The access issue indirectly involves the clearinghouse. They would like become an official committee of IGIC. Lawrence Hartpence made motion to welcome the Health Committee and Micah Cutler 2nd the motion. All members present voted aye.

USGS-NSDI---IGIC Agreement

Bob Lemen spoke on a draft of the National Spatial Data Infrastructure Partnership Agreement. This is a general memorandum of understanding (MOU); it's key to USGS priorities and funding. The USGS wants each state to sign one of these to help advance the NSDI and focus funding to projects within the state. This agreement would be through IGIC – IGIC would be the coordinating group. Patrick Brown made a motion to adopt this agreement and Brad Cutler 2nd the motion. Anne Packard expressed concern that the scope of this might be too burdensome for IGIC, which is a strictly volunteer organization. Bob responded that this is to help provide guidance and doesn't mention specific things that have to be accomplished. Patrick felt that this is an opportunity for IGIC to be recognized as the coordinating body for Iowa and that the items mentioned in this document don't have to be done within a specific time frame. Bob felt that this document would assist with funding and other opportunities with the USGS. Lang Deng questioned whether IGIC would have influence over the data providers (ie: counties), but thought the document was very positive. Herb called for vote, all members presented voted aye. Bob will finalize the document and Herb will sign as Chair of IGIC.

CAP Grant Application Plan

Jim Giglierano presented a USGS CAP Grant (Category 3: Fifty State Initiative) grant application plan idea. He would like to use the grant to figure out how to use economic development funding or a revolving source of funding, similar to the DNR's water quality revolving loan fund, to address specific problems and how to use a regional GIS approach to address these problems. His plan was to start with a region – economy of scale, efficient, concentration of talent – and use a revolving fund that has a large time to pay off. This approach must make GIS amenable to NSDI principles – data standards, freely available, metadata. A planning grant would allow IGIC to investigate the approaches. The CAP grant would be used to create a strategic plan to develop some type of sustainable funding. The idea is to help those counties without any GIS to get started and for those counties with GIS to expand. This grant would develop a plan to make this idea actually work. Herb asked for a vote of favor to support Jim and a contributing group writing this grant under IGIC's name. All members present were in favor of pursuing the grant.

LIDAR Project Update

Chris Ensminger reported that funding has been allocated for acquisition of LiDAR statewide. Funding for acquisition of statewide aerial photography and for processing, storing, and serving to the public the finished LiDAR products has not been secured. The DNR is not in a good position to approach the legislature about additional funding for the aerial photography flight. Chris Ensminger asked if IGIC would approach the legislature showing support from all entities (counties, cities, regions, etc.) that would use this data. IGIC could draft a sample letter that we could ask counties and other organization to send to legislative representatives. Chris Ensminger offered to work on the project as a member of IGIC working on an IGIC initiative. No matter what vendor was selected, local governments would have the opportunity to “buy up” to a higher resolution. Herb

Kuehne has drafted a letter that could be used as a sample. IGIC needs to try and get a list of those local entities that are planning an aerial photography acquisition in the next two years. Brad Cutler mentioned the RAMONA inventory tool and Patrick Brown said that there was place on the clearinghouse website to put in planned data acquisitions. Micah Cutler will develop a sample letter and Brad Cutler will compile a list of organizations that we could ask to send a letter of support. Brad Cutler made a motion, Micah Cutler 2nd, that IGIC will allocate \$500 to the ISU GIS Lab to survey entities to determine who is planning an aerial photography acquisition. Patrick Brown will have that list to IGIC by the end of November.

Imagery for the Nation

Brad Cutler reported that NSGIC is asking for a letter of support for the Imagery for the Nation program from each state council. Herb Kuehne made a motion and Micah Cutler 2nd it that IGIC send a letter of support. All members present voted aye. Brad Cutler will draft the letter and Herb Kuehne will sign it.

IGIC Conference – April 23rd – 26th, 2006

Ron Koch gave an update on the conference planning and reviewed the tentative schedule.

Monday – vendor set up and workshops with an evening social

Tuesday – opening session with keynote & registration

Wednesday – sessions

Thursday – sessions in the morning, afternoon workshops

Lawrence reported on the workshop topics thus far:

Integrating CAD into GIS

ArcGIS – editing and cartography

GPS

Web Mapping

NEXT MEETING

The next meeting will be at the Large Materials Conference Room, Iowa DOT facility in Ames, Iowa, on January 18th, 2006, at 10:00am.

Respectfully submitted,
Micah Cutler
IGIC Secretary

Attachment A

Bylaws and Strategic Planning Committee - Summary of Activities
Submitted on Behalf of the IGIC Bylaws and Strategic Planning Committee by
Brad Cutler

October 2006 for Fall 2006 IGIC Quarterly Meeting

CURRENT MEMBERSHIP:

Brad Cutler (Chair); Anne Packard, Steve Cooper, Herb Kuehne

RECENT ACTIVITIES:

1. Worked on draft for IGIC Strategic Plan.
2. Creation of Committee Charter templates and completion by Committee Chairs.
3. Held one conference call on October 12, 2006 for discussion of action items necessary for Committee activities.

RESOURCES/ACTIONS REQUIRED:

1. Would like to request a motion to approve the Committee Charter documents presented at the meeting for the following Committees:

- a. Clearinghouse
- b. Education
- c. Geodetic
- d. Health
- e. Natural Resources
- f. Outreach
- g. Remote Sensing
- h. Strategic Planning & Bylaws

2. Upon successful adoption by Board of Charter documents, input from Committee Chairs is requested for completion of Annual Work Plan documents for each Committee prior to January 2007 Board meeting.

3. Would like for the Board to consider the following motions that impact the adopted IGIC Bylaws:

- a. ***Motion***: Delete from Article V, Section 4 Duties of Vice-Chairperson

"Additionally, the Vice-Chairperson shall chair the IGIC Conference Committee. In the off-conference years, the Vice-Chairperson may assist in the planning of the Mid-America GIS Symposium along with the Iowa State GIS Coordinator."

- b. ***Motion***: Delete from Article VI, Section 2 Conference Committee

"is chaired by the IGIC Vice-Chair and"

- c. ***Motion***: Add to Article VI, Section 2 Conference Committee

Add at the end of the paragraph: "The Executive Committee that is supervising IGIC affairs at the time when an IGIC conference ends shall organize a committee for the next IGIC conference. That committee should be formed no later than three months after the conclusion of the conference that just ended. The Chairperson for the new committee shall be elected by its members."