

# 10/13/1999 Quarterly Meeting Minutes

Quarterly meeting minutes.

Iowa Geographic Information Council

Meeting Minutes

October 13, 1999, 10:00 am – 2:00 pm

ICN – Multiple locations across Iowa

**Members Attending:** Steve Williams, Chair, ECIA; Bill Schuman, Vice Chair, IA DOT; Cory Brockmann, Secretary, NRCS; Kevin Kane, Past-Chair, ISU GIS Facility; Todd Bishop, IDNR; Roger Patocka, Iowa Lake Comm. College; Steve Gast, Polk Co. Auditor's Office; Mark Kistler, Johnson Co. Auditor's Office; Stu Turner, Des Moines Area MPO; Brian Miller, Cedar Falls Utilities; Dave Pahas, Decorah Water Dept.; Mike Emch, UNI; and, Randy Hertz, Hertz Farm Mgt.

**Alternate Representative:** Bill Kapp (Schweitzer alternate), UI; Tim Johnson, Story Co. Planning (Jensen alternate).

**ITS GIS Staff Attending:** Ann K. Peton, GIS Coord. ITS; Michelle Lantermans, GIS Clearinghouse Spec., ITS.

**Other Attendees:** Jim Giglierano, IDNR; Jeff Corms, Pro Map Corp.; Mark Peterson, UI grad student; Brent Mainzinger, Sidwell; Kevin Heing, Sidwell; Barb Berquam, Black Hawk County; Jason Sebrick, Linn Co. Auditor's Office; and, Chris Kahle.

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## IGIC Business Matters

1. **Call to Order – Steve Williams**
  - Meeting called to order over the ICN with multiple sites present across the state.
  - Attendance was recorded and is noted above.
2. **Minutes of July 13, 1999 meeting – Cory Brockman**

Review of July 13, 1999 meeting minutes.

*Motion: S. Turner to approve minutes*

*2<sup>nd</sup>: B. Schuman. No discussion; motion carried.*

3. **Report on Staff Activities during 1<sup>st</sup> Quarter – Ann Peton**

Used survey as framework to outline work activities. Displayed handout and will forward to members. Items included under Data Development and Stewardship:

identification of statewide geospatial databases; expand Iowa GIS Clearinghouse functions; coordination of development and maintenance of statewide digital databases; production and maintenance of a directory of data services; and, guidance on legal issues regarding creation and release of GIS data. Coordination of clearinghouse exchange of information on GIS activities; support of establishment and use of Iowa geographic data standards; coordination of spatial data collection; planning for financial support; representation at state and regional meetings; educational presentations; and, increase awareness and understanding through dissemination of informational and educational materials. No work was completed on development of professional training and certification opportunities or GIS curriculum recommendations for Iowa's colleges and universities due to other priorities being carried out.

#### 4. Report on Strategic Plan – Kevin Kane

Briefed IGIC on status of strategic planning efforts, including a review of the Ranking of IGIC Objectives (handout ) survey, revised since the IGIC Conference. The revised survey has been sent out for IGIC members to complete, with instructions to forward to three other representatives within their given sector. Steve W. reviewed preliminary numbers on responses from the initial survey handed out at the IGIC Conference, as well as, those just returned from last week's emailing from Ann. The initial survey only asked for an individual opinion on ranking of objectives, where the revised survey also asks for an opinion for the sector they pertain to. Final numbers will be forwarded to IGIC members once compiled. Top five responses will be added to the action plan. Look forward to a draft plan coming out in the next week or two.

#### 5. Reorganization and Membership – Bill Schuman

Presentation and briefing on IGIC reorganization options (handout) was made. Bill Schuman reviewed two options and key components of each. Questions (Steve Gast) regarding concerns for ensuring sector members will be proactive representatives of their sector, and asked for examples of this structure currently in place. Examples cited by Chair Williams included the federal government, State Association of Counties, and planning organizations. Will this organization call for sector representatives to show and maintain a listing of representative entities being utilized in conducting sector representation. Discussion followed with no direct answer.

Option 2 (handout) was reviewed with difference from option 1 being noted. Option 1 has a smaller number of sector representatives, 10 versus 25, which may better facilitate decision-making and progress, according to B. Schuman. Discussion ensued on both options.

*Motion: Steve Gast moved to accept option 2 as the organizational plan for the IGIC..*

*2<sup>nd</sup>: Mark Kistler. Discussion followed with vote of 12 ayes, 3 nays. Motion passed.*

*B. Schuman will work with a membership and nomination committee to revise by-laws for distribution at least 15 days prior to the next called IGIC meeting, and asks for full participation and assistance in developing changes to the by-laws.*

*Break 12:15 – 12:30 PM*

**Discussion led by S. Williams to arrange and coordinate an IGIC meeting, location and date for review of the by-laws.**

**6. 1999 IGIC Conference Report – Steve Williams**

**Reported that a great IGIC conference was held at Buena Vista University in Storm Lake, and was attended by approximately 225 people. Approximately \$5,500 is on account after payment of bills, with T-Galaxy remaining to be paid. Discussion occurred on potential future conference sites. Further research and discussion is needed. M. Lantermans reported one individual is still seeking reimbursement of a conference fee as the person did not attend the conference. No decision made.**

**7. MAGIC Conference Update – Ann Peton**

**MAGIC conference is scheduled for May 14-18, 2000 at the Marriott, Lake of the Ozarks, Missouri. A. Peton led discussion regarding potential arrangement and sharing of transportation for group travel for IGIC. Also, the 2002 and 2004 MAGIC conference dates and locations have not been set. Following discussion, there was interest in hosting in 2004. A. Peton will relay message to MAGIC officials.**

**8. GIS Day and Geogrpahy Awareness Week – Ann Peton**

**Scheduled for the third week of November with at least a dozen activities planned across the state. Members need to consider ways each can elevate GIS awareness. A video is available to be used with sector constituents. Will ask Governor to be declared GIS Awareness Week. B. Berquam stated concern that awareness activities not be directed strictly towards ESRI products.**

**9. EROS Data Center Tour Report – Ann Peton**

**Interested IGIC members completed an informative tour of EROS the first week of October. Eleven states were represented with 33 of 106 in attendance from Iowa.**

**10. NASA Proposal – Jim Giglierano**

**Presentation and review of comments and feedback made during NASA presentation at the EROS Data Center, October 6, 1999 (handout) by Tim Foresman. Opportunities exist to acquire with NASA's assistance satellite data related to LandSat 7, funding/pilot projects of 3-5 year duration; and workshops to help educate and develop capacity for use of satellite imagery. NASA wants feedback on their proposal to deliver data, education, and services. J. Giglierano surveyed and reviewed a listing of agencies and organizations with interest in satellite imagery and suggestions raised for pilot projects. A due date for proposals is anticipated for Spring 2000. A. Peton announced MAGIC will also be competing for a grant.**

**11. Update on IGIC Training Opportunities – Michelle Lantermans**

**ArcView classes were conducted recently including soil scientists for USDA-NRCS; an ArcView course is scheduled for Nov 8-9<sup>th</sup>; and, a 5-day GeoMedia session is being planned for December.**

**12. Clearinghouse Update – Michelle Lantermans**

**IGIC conference presentations are still in demand to be posted on the clearinghouse. The CD-ROM geospatial data is going to be posted on the server as the CD is real**

**compatible on MacIntosh units. M. Lantermans will develop a 'how-to' sheet for those wanting to post data on the clearinghouse.**

**13. Project 8 Geospatial Data CD – ROM Distribution – Ann Peton**

**5,000 copies of Iowa Geospatial Data are available through the Project 8 work. Copies were disseminated at the IGIC conference, with plans to send to other local, federal, and state agencies.**

**Additional input is needed from members, to A. Peton, for additional distribution options.**

**14. K-12 GIS Curriculum Steve Williams**

**A brief review was made of a letter received from MESA (handout), a business focused on curriculum and educational program development, which is interested in assisting in the development of K-12 curriculum. No action taken at this time.**

**15. Recognition of Subsidiary Groups – Steve Williams**

**No action is being taken at this time.**

**16. Other Business**

**S. Gast conducted a presentation of GIS data in Polk County, modeled after work done in Story County, with over 90 people in attendance. How to use the data, ESRI-data**

**R. Patocka inquired whether Indiana State as completed/sent a final CD on remote sensing. A Peton has been in contact and asked for a dozen copies for IGIC review.**

**A. Peton contacted by agribusiness sector (Tom Buman) who's interested in how GIS can be utilized by agribusiness-cooperatives, since coops are a key contact for farmers seeking agronomic services.**

**17. Next Meeting – Steve Williams**

**The next regular scheduled meeting has been set for Wednesday, January 12, 2000 10-2:00 PM. Other meetings to be scheduled as needed.**

**18. Adjourn – Steve Williams**

**Chair Williams adjourned the meeting at 18:52 GMT.**