
'09 Conference Committee
 October 11th, 2007
 @ Eastern Iowa GIS User Day

Attendees:

Name	Organization	e-mail
Ermer, Scott	Hawkeye Community College	SErmer@hawkeyecollege.edu
Cutler, Brad	Midas Council of Governments	bacutler@gmail.com
Swanson, Lisa	Black Hawk Co. Health Department	lswanson@co.black-hawk.ia.us
Lemke, Paula	Cerro Gordo County	plemke@co.cerro-gordo.ia.us
Breitsprecker, Nikki	City of Dubuque	Nbreitsp@cityofdubuque.org
Lemen, Bob	USGS Liaison to Iowa	rlemen@usgs.gov
McNary, Josh	Aerial Services Inc	jmcnary@aerialservicesinc.com

Agenda:

1. Other committee members not at the meeting
2. Select a Recorder
3. Divide up Responsibilities
4. Open Discussion
5. Next Meeting

Other Committee Members –

Herb Kuehne - Sioux City, hkuehne@sioux-city.org

Dr. Sugu Ramanathan – University Of Northern Iowa (geoTREE), sugu@uni.edu

Terry Brase – Kirkwood Community College, tbrase@kirkwood.cc.ia.us

Kevin Butt -

Kim Veeder – Black Hawk County, kveeder@co.black-hawk.ia.us

Robin McNeely – Iowa State University, mobes@iastate.edu

Select a Recorder – Lisa Swanson has agreed to be recorder.

Dividing of Responsibilities – The following is a list of the conference responsibilities and other conference related tasks. From the meeting, these are the match-ups so far.

RESPONSIBILITY/CONFERENCE ACTIVITY	VOLUNTEERS (SO FAR)
Pre & Post Conference Workshops	UNI, Hawkeye, ASI
Conference:	
Conference Breakouts/Programs	Kevin, Sugu
Keynote Speakers	Team Brainstorm, Bob
Poster Session	Robin
Awards	Lisa
Socials	Kevin
Publications:	
Program, post cards, flyers	Josh, Nikki
Printing	Josh, Nikki, Scott
Registration	Sugu, Bob, Lisa
Vendors	
Facilities:	
Food	Scott, Paula
Hotel	Scott
Conference Theme	Team Brainstorm
Conference Polos	Ann Packard/Micah Cutler

General Discussion –

Scott will email all past conference committee members to see who from that group will be interested in helping with the '09 conference.

The official dates of the conference are Tuesday, April 21st through Thursday April 23rd (1/2 day) with the Monday and Thursday set aside for workshops.

Scott has blocked some rooms at the Isle Casino. No price has been locked down do to the conference being in 2009. Ideally, the Isle could be a spot for banquet or social activities.

Workshop offerings have the potential to be both on and off-site given the resources available in the Cedar Valley. Sugu offered the geoTREE center at UNI. Josh mentioned that Aerial Services might be an option as well. Transportation will be an issue with the workshops so Scott will look into vans from Hawkeye to act as shuttle. Other options will be explored as to how to smoothly move attendees between off-site activities.

Josh will touch bases with the Cedar Falls/Waterloo Travel & Tourism Bureaus to see what support they might lend toward this local conference.

Regarding banquet details (speakers/locations), the committee will have to look into the possibilities. The venues available are the Isle Casino, Hawkeye, Pipac Center and UNI.

We need to come up with a conference theme in time to have some of the “save the date” materials available to go into the MAGIC conference packets (by April). We will discuss the timeline in more detail at the next meeting.

Next Meeting – Scott will explore the options of conference calling or web conference for future meetings to reduce unnecessary travel time/expense.

Next meeting we will be discussing the task flow and timelines from previous conferences. Hopefully we can also have a more concrete discussion of the banquet situation (what we want for speakers/food) and throw out ideas for keynote speakers so we can start checking availabilities and costs.