



Iowa Geographic Information Council
Board of Directors Quarterly Meeting Minutes

January 19, 2005, 10:00 am – 2:00 pm
Via ICN

Called to order by Chair Kristen Tuttle at 10:00 a.m.

Board members present:

SECTOR	REPRESENTATIVE	ALTERNATE
Private Enterprise	Gail Brown, Dan Corbin, Joe Eckmann	
Municipal government	Kristen Tuttle, Herb Kuehne, Chad Olson	
County Government	Micah Cutler, Ron Koch	
Regional Agency	Mark Warren, Brad Cutler	
State Agency	Tom Samson, Todd Bishop	Stu Turner, Jim Giglierano
Federal Agency	Mark Coppersmith, Gregg Hadish	
University	Anya Butt, Chris Seeger, Kevin Kane	
Community College	Terry Brase	

Others participating:

Alan Jensen, IGIC State Coordinator, Lawrence Hartpence, Jill (SICOG), Barb Berquam, Marc Petersen

COMMITTEE REPORTS

1. GPS – Dan Corbin reported that he needs a list of members of the committee. Marc Peterson of UNI volunteered to serve on the committee.
2. Natural Resources – Jim Giglierano reported that a meeting of the committee will be held in the 2nd week of March and to be alert for the notice. He also would like a FEMA Floodplain update on the agenda for the next Quarterly Board Meeting.
3. Nominations - Nominees will be needed at the next Board meeting for the vice chair position.
4. Remote Sensing – Committee Chair Todd Bishop informed the Board that the RS committee will meet next in late March. He provided updates on the following topics:
 - a) Digital imagery produced as part of the USDA’s National Agricultural Imagery Program (NAIP) are public domain. August 2004 NAIP imagery is now available

The Iowa Geographic Information Council (IGIC) was formally established by Executive Order Number 65 in July of 1998. The Council consists of representatives from federal, state, county, regional and local governments, colleges and universities, and the private sector. The IGIC consists of twenty-five Board Members that represent each of the functional sectors. General membership is also available for all Iowa citizens.

is now being served on the ISU-GIS server at <http://ortho.gis.iastate.edu/>. State NRCS GIS Coordinator Gregg Hadish is the contact person for these products.

- b) There has been a lot of turnover within DNR and this had tended to slow down forward momentum on statewide photography projects such as NAPP. Among GIS staff at DNR there is a wait-and-see attitude regarding future changes, but Todd feels that some group at the state level needs to continue promoting state involvement in some of the national photography initiatives such as NAPP.
- c) Chris Ensminger will be the new contact person at DNR for aerial photography questions.

Micah Cutler asked who was responsible for converting the 2002 CIR DOQs into a single MrSID format for each county. Todd replied that DNR has been working with the County Engineers on getting this done. The State County Engineers Association contributed \$2,500 total (post-project) to reformat the imagery for each county. This association has indicated it would be willing to contribute pre-project toward future projects.

5. Strategic Plan – Chair Kris Tuttle decided to skip the report from the Strategic Plan Committee and begin discussing the proposed revisions to the Strategic Plan that are underway.

Mission statement section. Discussion on the proposed revisions was led by Committee Chair Barb Berquam. Barb mentioned that agreeing on a new Mission Statement was of primary importance. Herb Kuehne moved to accept the revised mission statement without further discussion; the motion was seconded Dr. Anya Butt. Motioned passed unanimously.

Remaining sections. Barb has re-organized the Table of Contents as follows:

- ✚ Section 2 now deals with the Strategic Planning process;
- ✚ Section 3 involves IGIC resources, for which Barb needs IGIC Board member input to update the existing IGIC resources table;
- ✚ Section 4 covers Goals and Objectives. Committee chairs should review to check if objectives still apply. If not, they should be revised and submitted to Barb.
- ✚ Section 5. Strategic Management Action Plan and Timeline.

Discussion followed on how best to discuss the Plan. Barb suggested discussing by email; Kris Tuttle added that at least one telephone conference be used to supplement the email communications. It was generally agreed that this combination was a good approach. Kris also encouraged full Board participation in this discussion.

Herb Kuehne suggested that all references to the term ‘Iowa Strategic Plan’ in Section 2 be changed to ‘IGIC Strategic Plan’. Brad Cutler mentioned that he had reviewed other State GIS Strategic Plans and had added some excerpts to the draft copy that was sent out to all members.

In Section 3, IGIC Resources, Alan Jensen commented that tangible or intangible resources that impact funding need to be more clearly emphasized and outlined.

6. E9-1-1 Database/Road Centerline Committee – Committee Chair Kris Tuttle mentioned that she and Bill Schumann had been the only members of this subcommittee, and now Bill has taken a job out-of-state and is no longer with IDOT. Kris did mention that Mid-America GIS Consortium (MAGIC) wants to sponsor a one-day workshop outside the biennial conference. Kris will be working with Ed Crane of ESRI-Kansas City to create this workshop. Kris encouraged IGIC members who are interested in joining this committee to contact her.

CURRENT PROJECTS AND ISSUES

IGIC Budget Discussion

State GIS Coordinator Alan Jensen initiated the discussion on an IGIC budget. Alan felt it would be appropriate for the Executive Committee to hold a special meeting soon to discuss formulating a budget, especially the ‘operating expenses’ portion. At this special meeting, Alan suggested it may be the time also to discuss the possibility of expanding the funding base for the State Coordinator. Barb Berquam added that she thought that it was not unrealistic to complete the revised Strategic Plan by July, 2005 and that the Executive Committee should, at a minimum, come up with a budget for the last six months of 2005. Kris Tuttle added that the IGIC Executive Committee should consider approaching the IT Director for the State of Iowa to see if they could provide IGIC with both financial and political support. Kris Tuttle agreed to move forward with a special meeting of the Executive Committee to begin discussion of these items.

NASA Environmental Challenge Workshop

Jim Giglierano is working with Alan Jensen on hosting a state workshop titled the “Iowa-NASA Environmental Data Integration Challenge”. The workshop is co-sponsored by IGIC and the Iowa Department of Natural Resources. Funding for the workshop was provided through a \$5,000 NSGIC/NASA grant. The objective of this workshop is to discuss the use and integration of remote sensing data with geographic information systems in the context of state, local, regional, federal and tribal organizations in Iowa. The workshop will be held on April 20, 2005 in the Scheman Conference Center on the campus of ISU. Free lunch will be provided.

Jim asked IGIC to consider providing additional funding to cover any miscellaneous expenses that may occur above and beyond what gets covered under the NSGIC grant. Herb Kuehne asked what amount that might entail to which Jim answered not more than \$500. Herb Kuehne then moved to appropriate up to \$500 to cover any miscellaneous expenses incurred by the workshop. Gregg Hadish seconded the motion. Motion was approved by unanimous vote of the Board members.

The IGIC Board adjourned for lunch at 12:00 and reconvened at 12:30.

FUTURE PROJECTS AND PLANNING

Treasurer's Report Update

Treasurer Terry Brase indicated that the current IGIC account balance of \$27,466.16, which was based on the what CTRE and University of Iowa had on deposit in the name of IGIC, is incorrect to the tune of approximately \$10,000. A more realistic number would be about \$17,000. Terry does not yet have an accounting of the discrepancy but feels it is related to past newsletter printing costs.

Clearinghouse Committee Report

Committee Chair Kevin Kane mentioned Patrick Brown of ISU was working on statewide NSDI metadata training in March or April, but definite dates, places and times have not yet been set.

EDUCATION & DEVELOPMENT SESSION - Terry Brase of Kirkwood CC: Details of the IGIC State ESRI Education License; AgrowKnowledge, the national agriculture technology center based at Kirkwood CC

Following the Education & Development Session, the meeting was terminated at 2:00 pm without a motion to adjourn due to the expiration of IGIC's ICN time slot.

Respectfully submitted,

Mark Warren, Secretary